**Introduction**

1. **Universal Access**

Charter members, conscious of the need to improve Charter access globally, have adopted the principle of Universal Access: Any national disaster management authority will be able to submit requests to the Charter for emergency response. Proper procedures will have to be followed, but the affected country will not have to be a Charter member.

1. **Registration Process**

This form is part of a registration process for a national authority to request to participate in the Charter as an “Authorized User”. Authorized Users can access the Charter directly to request support for emergencies caused by major natural or technological disasters in their own country, or in a country with which they cooperate for disaster relief.

The following criteria must be met by the authority requesting to become an Authorized User:

1. **The entity must be a national disaster management authority or its delegated agency in that country.** Note: A delegated agency must **have a national mandate to coordinate emergency response in the respective country and must provide a letter to that effect from the responsible national disaster management authority with this registration form.**

1. **The entity must have the capacity to download and utilize maps;**
2. **The entity must be able to submit and pursue its activation requests in English.**

The Authorized User must be able to provide basic information for an activation request including: date and time of disaster occurrence, affected area(s) with geographic coordinates (Latitude/Longitude), type of hazard, and name of the contact person for any communication with the Charter.

The Charter may provide either remotely sensed imagery or derived mapping products such as damage assessment maps in response to the activation.

Charter members are also interested in learning about other organizations, in the same country as the national entity, with the capacity to analyze and exploit satellite data for emergency mapping. These organizations could become recipients of data in the instance of Charter activation in the country.

**Please complete the questionnaire (pages 2-5) [[1]](#footnote-1) and send it together with a cover letter from the head of your organization and an additional delegation letter (see above) if applicable**

**by e-mail to:** [**ExecutiveSecretariat@disasterscharter.org**](ExecutiveSecretariat@disasterscharter.org)

The form and other documents will be processed by the Charter members who may ask for clarification or additional information. The decision to grant a national authority the status of Authorized User is made by the Board of the Charter.

1. **Conditions of Use**

All data delivered under a Charter activation is subject to conditions of use as stipulated below.

The Recipient (s) of the International Charter ‘Space and Major Disasters’ data will commit to the following conditions:

1. The data property rights are reserved solely for the concerned Charter Party/Partner Agency, regardless of the location, or the form of the data.
2. All data are made available to others on a right to use basis only, and on the condition that the Recipient (s) ensure (s) that the data shall not be:
   1. used in ways other than those for which the data were provided without the written consent of the Charter Party/Partner Agency or its designate.
   2. distributed to any Third Party in any form or manner other than for the purpose of meeting the objectives of the Charter and only in compliance with these conditions of use.
3. The data are provided for the purpose of meeting the objectives of the Charter and shall remain the property of the Charter Party/Partner Agency.
4. All data and data products shall be clearly marked with the applicable Copyright inscriptions.
5. The data use by the Recipient (s) is subject to data distributor’s licensing agreement that accompanies the data delivery.
6. The data are made available to the Recipient (s) without any assurance or warranty that the data product and the information derived meet the intended needs of the Recipient (s). Moreover, the Charter Parties/Partner Agencies shall accept no liability of actions, decisions, and circumstances resulting from the use of these data products and information.
7. The Charter Parties/Partner Agencies reserve the right of use and demonstration of all and any of the results and promotional products that are derived from the data.

**Registration Form**

1. **Contact Details**

*1.1* Country:

1.2 Organization’s Name:

1.3 Full Address:

1.4 Contact Person details (name, title, phone, fax, e-mail):

1. **Organizational mandate (related to rescue, civil protection and security) & main activities**

*2.1* Is your organization a national disaster management authority or its delegated agency with the mandate to coordinate emergency response measures in your country?

Yes  No

(*The delegated agency must have a national mandate to coordinate emergency response. Please provide a letter to that effect from the responsible national disaster management authority.)*

2.2 If your organization is a delegated agency, please explain your formal link with the disaster management authority

2.3 Please indicate the main activities of your organization.

1. **Capacity to use activation Earth Observation (EO) derived products**
   1. Please indicate the capacity of your organization in using satellite imagery or derived products to monitor the impact of a disastrous event (e.g. map of flood extent, earthquake damage, etc.).
   2. Please give examples of use, number of staff involved and relevant equipment to display and/or print satellite imagery or derived products.
   3. Does your facility have Internet connectivity

Yes  No

If yes, please specify its bandwidth:

* 1. Does your organization have the capacity to disseminate information products to operational teams in the country?

Yes  No

1. **Language**
   1. National:
   2. Working language(s):
   3. Are there personnel in your organization able to communicate in English?

Yes  No

1. **Natural/technological disaster risks which are main priorities in your country**

5.1 Please indicate below

Earthquake  Flash Flood

Flood (large area)  Landslide

Oil Spill  Sea Ice

Snow Hazard  Storm/ Hurricane (Urban Area)

Storm / Hurricane (Rural Area)  Tsunami

Volcanic Eruptions  Wildfire

Other (e.g. Tornado, industrial accident)

5.2 Please cite examples of major disasters that have affected your country in the last ten years:

1. **Previous experience with the International Charter Space and Major Disasters**

*6.1* Please indicate whether your organization has had previous experience with the Charter:

Yes  No

6.2 If yes, has your organization been the user of an activation submitted by a Charter Authorized User or by the UN?

1. **Other relevant information**
   1. **Experience of your organization with Geographic Information System (GIS)**
      1. Please indicate if your organization is equipped with a GIS.

Yes  No

* + 1. If yes, please provide further information relevant to GIS software, number of staff involved, other relevant equipment (e.g. plotter, digitizer, etc.)
    2. Examples of use:
  1. **Other in-country organizations with expertise in remote sensing**
     1. Please indicate if there are in-country organizations with satellite remote sensing processing capabilities that are able to provide support to your organization during a disaster.

a) Satellite image derived products interpretation and use:

Yes  No

b) Satellite image processing and/or interpretation:

Yes  No

* + 1. If yes, please indicate organization(s)’s name, and contact person (name, role, phone, e-mail):

1. *Optionally you may use a separate document provided it is in digital form and you are following the numbering of the questionnaire.* [↑](#footnote-ref-1)